



EMAMI FRANK ROSS LTD.

NOTICE OF 100TH ANNUAL GENERAL MEETING, BOOK CLOSURE & E-VOTING INFORMATION

Notice is hereby given that the 100th Annual General Meeting (AGM) of the Members of the Emami Frank Ross Limited will be held on Saturday, the 29th September, 2018 at 11.00 A.M. at the Registered Office of the Company at 7, Jawaharlal Nehru Road, Kolkata – 700 013.

Notice of the AGM along with Audited Financial Statements including Consolidated Financial Statements of the company for the Financial Year ended on 31st March, 2018 together with Auditor's Report & Director's Report thereon has been sent to the members on 03rd September, 2018 by post at the address registered with Company.

Pursuant to Section 91 of the Companies Act 2013 read with Rule 10 of the Companies (Management & Administration) Rules, 2014, the Register of Members and Share Transfer Books of the company shall remain closed from Sunday, 23rd September, 2018 to Saturday, 29th September, 2018 (both days inclusive).

Pursuant to Rule 20(v) of the Companies (Management and Administration) Rules, 2014 all members are hereby informed that:

- 1) Ordinary & Special Business as set out in the Notice of the AGM may be transacted by electronic means.
- 2) Notice of AGM has been sent to the members on 03rd September, 2018 by post at the address registered with Company.
- 3) Voting through electronic means shall commence from Wednesday, 26th September, 2018 from 10:00 a.m. and ends on Friday, 28th September, 2018 5:00 p.m. (IST). During this period shareholders' of the Company, holding shares, as on the cut-off date of day, 22nd September, 2018, may cast their vote electronically.
- 4) Voting through electronic means shall not be allowed beyond 5:00 P.M. on 28th September, 2018.
- 5) Notice of the AGM & Annual Report has been displayed on the website i.e. www.frankrosspharmacy.com, of the Company in which instructions for voting through electronic mode are given.
- 6) Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 22nd September, 2018, may obtain the login ID and password by sending a request at evoting@cdsl.co.in



Emami Group Venture



EMAMI FRANK ROSS LTD.


- 7) The Company has appointed Mr. Sandip Kumar Kejriwal, Company Secretary in Practice to act as Scrutinizer for conducting the e-voting process in fair and transparent manner.
- 8) In case of any query, members may refer the Frequently Asked Questions (FAQs) or E-Voting Manual, available at the download section of www.cdslindia.com or mail at mansi@frankrosspharmacy.com to Mansi Pilaniwala, Company Secretary of the Company, Contact no. 033 2228 6042.
- 9) Members who have cast their votes through e-voting may also attend the meeting but shall not be entitled to cast their votes again. The Members who have not cast their votes by e-voting shall be able to vote at the meeting. The facility for voting shall be made available at the AGM through Ballot.
- 10) SEBI and Ministry of Corporate Affairs encourages paperless communication as a contribution to Green environment. Members holding shares in physical mode are requested to register their e-mail address with the Company for receiving all communications including annual reports, notices, circulars etc. from the company electronically

For Emami Frank Ross Limited

Place: Kolkata

Date: 05th September, 2018

For Emami Frank Ross Limited


Managing Director
DIN No. 00083054

(Managing Director)

DIN: 00083054