

EMAMI FRANK ROSS LIMITED
Reg. Off: 7, Jawaharlal Nehru Road, Kolkata -700013
Ph. No.: 2228 6042/ 0066/ 0067 Fax: 2228 5821
Website: www.frankrosspharmacy.com
CIN: L24232WB1919PLC003123

NOTICE OF 98TH ANNUAL GENERAL MEETING, BOOK CLOSURE & E-VOTING
INFORMATION

Notice is hereby given that the 98th Annual General Meeting (AGM) of the Members of the Emami Frank Ross Limited will be held on Wednesday, the 28th September, 2016 at 11.00 A.M. at the Registered Office of the Company at 7, Jawaharlal Nehru Road, Kolkata – 700 013.

Notice of the AGM along with Audited Financial Statements of the company for the Financial Year ended on 31st March, 2016 together with Auditor's Report & Director's Report thereon has been sent to the members on 02nd September, 2016 by post at the address registered with Company.

Pursuant to Section 91 of the Companies Act 2013 read with Rule 10 of the Companies (Management & Administration) Rules, 2014, the Register of Members and Share Transfer Books of the company shall remain closed from Thursday, 22nd September, 2016 to Wednesday, 28th September, 2016 (both days inclusive).

Pursuant to Rule 20(v) of the Companies (Management and Administration) Rules, 2014 all members are hereby informed that:

- 1) Ordinary & Special Business as set out in the Notice of the AGM may be transacted by electronic means.
- 2) Notice of AGM has been sent to the members on 02nd September, 2016 by post at the address registered with Company.
- 3) Voting through electronic means shall commence from Sunday, 25th September, 2016 from 10:00 A.M. (IST) and ends on Tuesday, 27th September, 2016 5:00 P.M. (IST). During this period shareholders' of the Company, holding shares, as on the cut-off date of day, 21st September, 2016, may cast their vote electronically.
- 4) Voting through electronic means shall not be allowed beyond 5:00 P.M. on 28th September, 2016.
- 5) Notice of the AGM & Annual Report has been displayed on the website i.e. www.frankrosspharmacy.com, of the Company in which instructions for voting through electronic mode are given.

- 6) The Company has appointed Mr. Sandip Kumar Kejriwal, Company Secretary in Practice to act as Scrutinizer for conducting the e-voting process in fair and transparent manner.
- 7) In case of any query, members may refer the Frequently Asked Questions (FAQs) or E-Voting Manual, available at the download section of www.cdslindia.com or mail at mansi@frankrosspharmacy.com to Mansi Vora, Company Secretary of the Company, Contact no. 033 2228 6042.
- 8) Members who have cast their votes through e-voting may also attend the meeting but shall not be entitled to cast their votes again. The Members who have not cast their votes by e-voting shall be able to vote at the meeting. The facility for voting shall be made available at the AGM through Ballot.

For Emami Frank Ross Limited

Place: Kolkata

Date: 03rd September, 2016

(Managing Director)

DIN: 00083054