

EMAMI FRANK ROSS LIMITED
Reg. Off: 7, Jawaharlal Nehru Road, Kolkata -700013
Ph. No.: 2228 6042/ 0066/ 0067 Fax: 2228 5821
Website: www.frankrosspharmacy.com
CIN: L24232WB1919PLC003123

NOTICE OF 99TH ANNUAL GENERAL MEETING, BOOK CLOSURE & E-VOTING INFORMATION

Notice is hereby given that the 99th Annual General Meeting (AGM) of the Members of the Emami Frank Ross Limited will be held on Wednesday, the 20th September, 2017 at 11.00 A.M. at the Registered Office of the Company at 7, Jawaharlal Nehru Road, Kolkata – 700 013.

Notice of the AGM along with Audited Financial Statements of the company for the Financial Year ended on 31st March, 2017 together with Auditor's Report & Director's Report thereon has been sent to the members on 25th August, 2017 by post at the address registered with Company.

Pursuant to Section 91 of the Companies Act 2013 read with Rule 10 of the Companies (Management & Administration) Rules, 2014, the Register of Members and Share Transfer Books of the company shall remain closed from Thursday, 14th September, 2017 to Wednesday, 20th September, 2017 (both days inclusive).

Pursuant to Rule 20(v) of the Companies (Management and Administration) Rules, 2014 all members are hereby informed that:

- 1) Ordinary & Special Business as set out in the Notice of the AGM may be transacted by electronic means.
- 2) Notice of AGM has been sent to the members on 25th August, 2017 by post at the address registered with Company.
- 3) Voting through electronic means shall commence from Saturday, 16th September, 2017 from 10:00 a.m. and ends on Tuesday, 19th September, 2017 5:00 p.m. (IST). During this period shareholders' of the Company, holding shares, as on the cut-off date of day, 13th September, 2017, may cast their vote electronically.
- 4) Voting through electronic means shall not be allowed beyond 5:00 P.M. on 19th September, 2017.
- 5) Notice of the AGM & Annual Report has been displayed on the website i.e. www.frankrosspharmacy.com, of the Company in which instructions for voting through electronic mode are given.
- 6) Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 13th September, 2017, may obtain the login ID and password by sending a request at evoting@cdsl.co.in

- 7) The Company has appointed Mr. Sandip Kumar Kejriwal, Company Secretary in Practice to act as Scrutinizer for conducting the e-voting process in fair and transparent manner.
- 8) In case of any query, members may refer the Frequently Asked Questions (FAQs) or E-Voting Manual, available at the download section of www.cdslindia.com or mail at mansi@frankcrosspharmacy.com to Mansi Pilaniwala, Company Secretary of the Company, Contact no. 033 2228 6042.
- 9) Members who have cast their votes through e-voting may also attend the meeting but shall not be entitled to cast their votes again. The Members who have not cast their votes by e-voting shall be able to vote at the meeting. The facility for voting shall be made available at the AGM through Ballot.
- 10) SEBI and Ministry of Corporate Affairs encourages paperless communication as a contribution to Green environment. Members holding shares in physical mode are requested to register their e-mail address with the Company for receiving all communications including annual reports, notices, circulars etc. from the company electronically

For Emami Frank Ross Limited

Place: Kolkata

Date: 28th August, 2017

(Managing Director)
DIN: 00083054